[English](#kix.c8dnlaebnefw) / Portuguese / French / Thai / Vietnamese / Spanish

Englisch

| **Brief**:  An email sent to partners in the target country who RSVPed yes but haven’t sent their documents to us. It will be sent via customer.io  **Target audience**:  Invited partners who haven’t submitted their documents |
| --- |

**Subject line**: [EVENT NAME] — have you submitted your docs?

Vergessen Sie nicht, Ihre Dokumente zu schicken

Hi [PARTNER NAME],

We’re excited to see you at the upcoming [EVENT NAME].

To confirm your registration, we need the following documents from you by [**DD Mmm YYYY**]:

* [insert list of documents required]

Please send a copy of these documents to your country manager, [NAME], at [EMAIL ADDRESS] or [WHATSAPP NO] (WhatsApp), so that we can make the necessary arrangements for you, including accommodation and transportation.

Wenn Sie Fragen haben, wenden Sie sich bitte an Ihren Ländermanager.

Wir freuen uns darauf, Sie dort zu sehen!

**Subject line**: [EVENT NAME] — have you submitted your docs?

Vergessen Sie nicht, Ihre Dokumente zu schicken

Dear [PARTNER NAME],

We’re excited to see you at the upcoming [EVENT NAME]. ‘

To ensure you have the best experience at this event, we need the following documents from you by [**DD Mmm YYYY**]:

* [insert list of documents required]

Please reply to this email with a copy of these documents so that we have make the necessary arrangements for you, including accommodation and transportation.

If you have any questions, please contact us via [live chat](https://deriv.com/?is_livechat_open=true) or [WhatsApp](https://api.whatsapp.com/send/?phone=35699578341&text&type=phone_number&app_absent=0).

If you have any questions, please contact your country manager, [NAME], at [EMAIL ADDRESS] or [WHATSAPP NO] (WhatsApp).

Wir freuen uns darauf, Sie dort zu sehen!